

Dear Visa Applicant(s),

Bales Worldwide have recommended CIBT to assist you in applying for your Vietnam tourist visa(s). Please ensure you read the following information thoroughly and submit this form when returning your application.

**DEADLINE:** Documents must be received by CIBT **no earlier than 3 months** prior to entry into Vietnam but no later than 14 calendar days prior to the date you require your passport(s) back. Should you be unable to meet this deadline please contact CIBT before sending your application to ensure that there is sufficient time for processing. Please note that in these circumstances late submission fees of £32 per person may apply.

## REQUIREMENTS FOR BRITISH CITIZENS ONLY

Please send the following documents (per applicant):

- British Citizen Passport. It must have 6 months validity beyond the completion of your trip. It must be in **tidy** condition and have at least **one blank page**.
- One application form, signed and dated. Please complete in capitals in blue or black ink.
- One passport-type photograph. It must be **in colour** on a plain background.
- Completed** Client Form for CIBT (**overleaf**).
- Payment** for visa application (see note below).

## PAYMENT

	COST PER PERSON	SUBTOTAL
Vietnam (single entry tourist visa)	£65.03	<input type="text"/>
<i>The above cost includes consular fees, handling fees and VAT. Please <b>add £4.85 per household</b> for Royal Mail Special Delivery Post.</i>		<b>+£4.85</b>
	<b>TOTAL</b>	<hr/> <hr/>

Please note CIBT do not accept payment by cash, cheque or postal orders.  
**Please fill out authorisation overleaf.**

## SENDING YOUR APPLICATION

Once you have completed your application, please send it by **Royal Mail Special Delivery** to:

**CIBT  
PO BOX 61745  
LONDON  
SW1V 1UT**

Should you have any further queries regarding your visa application please call **CIBT** on **0844 800 4650 (option 2)**

[info@uk.cibt.com](mailto:info@uk.cibt.com)

**This entire VISA ORDER FORM must be returned with your order.** (If the information requested is left blank or completed incorrectly, the processing of your visa application may be delayed).

BALES / 23 / KIT2

@CIBT UK LTD, August 13<sup>th</sup> 2008

**CONTACT DETAILS:**

Name:			
Address for return of passport(s):			
			POSTCODE:
Phone (Home):		Phone (Work):	
Fax:		email:	

**PASSPORT DETAILS:**

	Name	Passport Number
1		
2		

TOUR DEPARTURE DATE:	TOUR ENDING DATE:	LATEST DATE YOU NEED YOUR PASSPORT(S) BACK BY:
		"asap" is not a valid option please be aware of the "late submission fees" stated overleaf

Please note: A charge of £5 +VAT per person for passport replacement service will automatically be added to the CIBT fee paid for all UK passport holders. CIBT highly recommends the passport replacement service. If you lose your current passport, CIBT will assist you in obtaining a replacement including any agency surcharges above and beyond the normal UK Passport Agency Fee. Visit <http://cir.uk.cibt.com/passportreplacement> for coverage details. Check this box to decline coverage:

**PAYMENT DETAILS:**

Please note we do not accept payment by cash, cheque or postal orders.

I HEREBY AUTHORISE CIBT TO CHARGE A VARIABLE AMOUNT TO MY CREDIT/ DEBIT CARD FOR PROCESSING AND DESPATCH OF MY/OUR VISA/S

CREDIT/ DEBIT CARD NUMBER:

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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EXPIRY DATE:

<input type="text"/>	<input type="text"/>
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ISSUE NO (if applicable):

<input type="text"/>
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CARD HOLDER: \_\_\_\_\_

SIGNED: \_\_\_\_\_

DATE: \_\_\_\_\_

CIBT will make every effort to secure the visa or visas you require for your trip, and for the date requested. However, it is important that when we return your passport and documents to you, that you verify that all the visas you require for your trip have been obtained, that the visas for each country you intend to visit are valid for the dates of your visit, and that your passport is valid for the appropriate time you are abroad. By engaging CIBT you agree that the sole remedy against CIBT for damages in connection with the failure to obtain a requested visa or visas shall be the return of the service fee charged. Embassy fees, postage fees, processing times and requirements are subject to change without notice. The application form contained in this visa pack may be good for use only through CIBT. Cancellations incur a £10+vat surcharge per person.

**EMBASSY OF THE SOCIALIST REPUBLIC OF VIETNAM**

12 Victoria Road, London W8 5RD

Fax: 020 7565 3853 or 020 7937 6108

Tel: 020 7937 1912

**FORM F**

Website: <http://www.vietnamembassy.org.uk/consular.html>

Email: [consular@vietnamembassy.org.uk](mailto:consular@vietnamembassy.org.uk)

**VISA APPLICATION FORM FOR FOREIGNERS**

1. Full name (in BLOCK letters and underline surname)

.....

2. Male  Female

3. Date of birth ..... / ..... / .....  
(dd) (mm) (yyyy)

4. Place of birth .....

5. Nationality .....

6. Passport number .....

Issuing authority .....

Issuing date ..... / ..... / .....  
(dd) (mm) (yy)

Expiry date ..... / ..... / .....  
(dd) (mm) (yy)



7. Home address (please tick if this is your correspondence )

.....

.....

.....

Postcode .....

Home telephone .....

Mobile telephone .....

Email .....

8. Occupation .....

Work address (please tick if this is your correspondence )

.....

.....

.....

Postcode .....

Work telephone .....

9. Children accompanying (full name, DOB, relation)

.....

.....

Applicant's checklist

- 1. Valid passport
- 2. Completed application form with photo
- 3. Visa fee
- 4. Postage fee and self-addressed envelope (if returned by post)

<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

10. Purpose of visit

Tourism  Business

If others, please specify .....

Name & address of contact in Vietnam (if applicable)

.....

.....

.....

11. Proposed dates of entry and exit

(maximum duration of stay for tourists is 30 days)

From ..... / ..... / ..... To ..... / ..... / .....  
(dd) (mm) (yy) (dd) (mm) (yy)

12. Number of entries

Single  Multiple

I declare the above information is true and for which I take full responsibility.

Date ..... / ..... / .....  
(dd) (mm) (yy)

Signature

**FOR OFFICIAL USE ONLY**

Note:	1T1L	Exp	EGT
	1TNL	Exp	EGT
	3T1L	Exp	EGT
	3TNL	Exp	EGT
	6T1L	Exp	EGT
	6TNL	Exp	EGT

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