

Dear Visa Applicant(s),

Bales Worldwide have recommended CIBT to assist you in applying for your Vietnam tourist visa(s). Please ensure you read the following information thoroughly and submit this form when returning your application.

DEADLINE: Documents must be received by CIBT no earlier than 3 months prior to entry into Vietnam but no later than 14 calendar days prior to the date you require your passport(s) back.

- Late submission fees of up to £32 per person will apply if you allow fewer than 14 days for processing.

REQUIREMENTS FOR BRITISH CITIZENS ONLY

Please send the following documents (per applicant):

- British Citizen Passport. It must have 6 months validity beyond the completion of your trip. It must be in **tidy** condition and have at least one blank page.
- One application form, signed and dated. Please complete in capitals, in blue or black ink.
- One passport-type photograph. It must be **in colour**, on a plain background.
- Completed Client Form for CIBT (overleaf) and payment for visa application (see note below).

PAYMENT

	COST PER PERSON	SUBTOTAL
Vietnam (single entry tourist visa)	£64.45	<input type="text"/>
<i>The above cost includes consular fees, handling fees and VAT.</i>		
<i>Please add £5.02 per household for Royal Mail Special Delivery Post for deliveries within the UK</i>		+£5.02
	TOTAL	=====

Please note CIBT do not accept payment by cash, cheque or postal orders.

Please fill out authorisation overleaf.

SENDING YOUR APPLICATION

Once you have completed your application, please send it by **Royal Mail Special Delivery** to:

**CIBT
PO BOX 61745
LONDON
SW1V 1UT**

Should you have any further queries regarding your visa application please call CIBT on 0844 800 4650 (option 2)

info@uk.cibt.com

This entire VISA ORDER FORM must be returned with your order. (If the information requested is left blank or completed incorrectly, the processing of your visa application may be delayed).

BALES / 23 / KIT2

@CIBT UK LTD, February 10th 2009

CONTACT DETAILS:

Name:			
Address for return of passport(s):			
			POSTCODE:
Phone:		Email:	

PASSPORT DETAILS:

	Name	Passport Number
1		
2		

TOUR DEPARTURE DATE:	TOUR ENDING DATE:	LATEST DATE YOU NEED YOUR PASSPORT(S) BACK BY:
		"asap" is not a valid option please be aware of the "late submission fees" stated overleaf

Please note: A charge of £5 +VAT per person for passport replacement service will automatically be added to the CIBT fee paid for all UK passport holders. CIBT highly recommends the passport replacement service. If you lose your current passport, CIBT will assist you in obtaining a replacement including any agency surcharges above and beyond the normal UK Passport Agency Fee. Visit <http://cir.uk.cibt.com/passportreplacement> for coverage details. Check this box to decline coverage:

PAYMENT DETAILS:

Please note we do not accept payment by cash, cheque or postal orders.

I HEREBY AUTHORISE CIBT TO CHARGE A VARIABLE AMOUNT TO MY CREDIT/ DEBIT CARD FOR PROCESSING AND DESPATCH OF MY/OUR VISA/S

CARD NUMBER:

EXPIRY DATE: ISSUE NO (if applicable): CCV NUMBER: (last three digits on the back):

CARD HOLDER: _____ SIGNED: _____ DATE: _____

CIBT will make every effort to secure the visa or visas you require for your trip, and for the date requested. However, it is important that when we return your passport and documents to you, that you verify that all the visas you require for your trip have been obtained, that the visas for each country you intend to visit are valid for the dates of your visit, and that your passport is valid for the appropriate time you are abroad. By engaging CIBT you agree that the sole remedy against CIBT for damages in connection with the failure to obtain a requested visa or visas shall be the return of the service fee charged. Embassy fees, postage fees, processing times and requirements are subject to change without notice. The application form contained in this visa pack may be valid for use only through CIBT. Postage costs refer to shipments in the UK. Cancellations incur a £10+vAT surcharge per person.

VISA APPLICATION FORM FOR FOREIGNERS

1. Full name (in BLOCK letters and underline surname)

.....

2. Male Female

3. Date of birth / /
(dd) (mm) (yyyy)

4. Place of birth

5. Nationality

6. Passport number

• Issuing authority

• Issuing date / /
(dd) (mm) (yy)

• Expiry date / /
(dd) (mm) (yy)

7. Home address (please tick if this is your correspondence)

.....

.....

.....

Postcode

• Home telephone

• Mobile telephone

• Email

8. Occupation

• Work address (please tick if this is your correspondence)

.....

.....

.....

Postcode

• Work telephone

9. Children accompanying (full name, DOB, relation)

.....

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Applicant's checklist

- 1. Valid passport
2. Completed application form with photo
3. Visa fee
4. Postage fee and self-addressed envelope (if returned by post)

Vertical checkboxes for checklist items



10. Purpose of visit

Tourism Business

If others, please specify

• Name & address of contact in Vietnam (if applicable)

.....

.....

.....

11. Dates of entry and exit

From / / To / /
(dd) (mm) (yy) (dd) (mm) (yy)

12. Number of entries

Single Multiple

13. Duration of stay

15 days 30 days 90 days 180 days

I declare the above information is true and for which I take full responsibility.

Date / /
(dd) (mm) (yy)

Signature

FOR OFFICIAL USE ONLY

Note:

1T1L		Exp		EGT	
1TNL		Exp		EGT	
3T1L		Exp		EGT	
3TNL		Exp		EGT	
6T1L		Exp		EGT	
6TNL		Exp		EGT	

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7. Home address (please tick if this is your correspondence)

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