

Dear Visa Applicant(s),

Bales Worldwide have recommended CIBT to assist you in applying for your Ethiopia tourist visa(s). Please ensure you read the following information thoroughly and submit this form when returning your application.

**DEADLINE:** Documents must be received by CIBT **no earlier than 3 months** prior to entry into Ethiopia but no later than 14 calendar days prior to the date you require your passport(s) back.

- Late submission fees of £5.88 per person will apply if you allow fewer than 14 days for processing.

### REQUIREMENTS FOR BRITISH CITIZENS ONLY

Please send the following documents (per applicant):

- British Citizen Passport. It must have 6 months validity beyond the completion of your trip. It must be in **tidy** condition and have at least **one blank page**.
- One application form, signed and dated. Please complete the form in capitals, in black ink.
- One passport-type photograph. It must be **in colour**, on a plain background. The Embassy will reject scanned / low resolution photos.
- Completed Client Form for CIBT (overleaf) and payment for visa application (see note below).

### PAYMENT

	COST PER PERSON	SUBTOTAL
<input type="checkbox"/> Ethiopia (single entry tourist visa valid for 30 days from date of issue)	£38.45	<input type="text"/>
<input type="checkbox"/> Ethiopia (multiple entry tourist visa valid for 3 months from date of issue)	£44.45	
		<b>+£5.02</b>
	<b>TOTAL</b>	<b>=====</b>

*You must apply for the multiple entry 3 month visa if you are applying more than 2 weeks prior to entry into Ethiopia*

*The above cost includes consular fees, handling fees and VAT.*

*Please **add £5.02 per household** for Royal Mail Special Delivery Post for deliveries within the UK*

Please note we do not accept payment by cash, cheque or postal orders.

**Please fill out authorisation overleaf.**

### SENDING YOUR APPLICATION

Once you have completed your application, please send it by **Royal Mail Special Delivery** to:

**CIBT  
PO BOX 61745  
LONDON  
SW1V 1UT**

Should you have any further queries regarding your visa application please call CIBT on 0844 800 4650 (option 2)

**This entire VISA ORDER FORM must be returned with your order.** (If the information requested is left blank or completed incorrectly, the processing of your visa application may be delayed).

BALES / 23 / KIT2

@CIBT UK LTD, February 10<sup>th</sup> 2009

**CONTACT DETAILS:**

Name:			
Address for return of passport(s):			
			POSTCODE:
Phone:		Email:	

**PASSPORT DETAILS:**

	Name	Passport Number
1		
2		

TOUR DEPARTURE DATE:	TOUR ENDING DATE:	LATEST DATE YOU NEED YOUR PASSPORT(S) BACK BY:
		"asap" is not a valid option please be aware of the "late submission fees" stated overleaf

Please note: A charge of £5 +VAT per person for passport replacement service will automatically be added to the CIBT fee paid for all UK passport holders. CIBT highly recommends the passport replacement service. If you lose your current passport, CIBT will assist you in obtaining a replacement including any agency surcharges above and beyond the normal UK Passport Agency Fee. Visit <http://cir.uk.cibt.com/passportreplacement> for coverage details. Check this box to decline coverage:

**PAYMENT DETAILS:**

Please note we do not accept payment by cash, cheque or postal orders.

I HEREBY AUTHORISE CIBT TO CHARGE A VARIABLE AMOUNT TO MY CREDIT/ DEBIT CARD FOR PROCESSING AND DESPATCH OF MY/OUR VISA/S

CARD NUMBER:

EXPIRY DATE:     ISSUE NO (if applicable):  CCV NUMBER: (last three digits on the back):

CARD HOLDER: \_\_\_\_\_ SIGNED: \_\_\_\_\_ DATE: \_\_\_\_\_

CIBT will make every effort to secure the visa or visas you require for your trip, and for the date requested. However, it is important that when we return your passport and documents to you, that you verify that all the visas you require for your trip have been obtained, that the visas for each country you intend to visit are valid for the dates of your visit, and that your passport is valid for the appropriate time you are abroad. By engaging CIBT you agree that the sole remedy against CIBT for damages in connection with the failure to obtain a requested visa or visas shall be the return of the service fee charged. Embassy fees, postage fees, processing times and requirements are subject to change without notice. The application form contained in this visa pack may be valid for use only through CIBT. Postage costs refer to shipments in the UK. Cancellations incur a £10+vAT surcharge per person.

EMBASSY OF ETHIOPIA, LONDON  
CONSULAR OFFICE  
PASSPORT & VISA SERVICES



17 PRINCES GATE TEL: 020 7589 7212  
LONDON SW7 1PZ FAX: 020 7584 7054  
www.ethioembassy.org.uk  
E-MAIL: info@ethioemb.org.uk

## VISA APPLICATION FORM

PLEASE TYPE OR PRINT YOUR ANSWER IN THE SPACE PROVIDED BELOW EACH ITEM. USE BLACK OR BLUE INK ONLY

1. TITLE	2. SURNAME	3. GIVEN NAMES		
4. HOME ADDRESS				5. CITY/TOWN
6. COUNTY		7. POSTAL CODE		8. COUNTRY
9. DAYTIME TELEPHONE NO.	10. EVENING TELEPHONE NO.	11. FAX NUMBER	12. E-MAIL ADDRESS	
13. OCCUPATION		14. SPECIFIC FIELD OF STUDY/BUSINESS		
15. NATIONALITY	16. DATE OF BIRTH (DD/MM/YY)	17. CITY/TOWN OF BIRTH		18. COUNTRY OF BIRTH
19. PURPOSE OF VISIT (IF OTHER, PLEASE STATE PURPOSE) TOURIST <input type="checkbox"/> BUSINESS <input type="checkbox"/> TRANSIT <input type="checkbox"/> DIPLOMATIC <input type="checkbox"/> OFFICIAL <input type="checkbox"/> OTHER .....				
20. TYPE OF ENTRY SINGLE <input type="checkbox"/> DOUBLE <input type="checkbox"/> MULTIPLE <input type="checkbox"/> (TRANSIT ONLY) (EXCLUDES TRANSIT)		21. DOCUMENT TYPE PASSPORT <input type="checkbox"/> TRAVEL DOCUMENT <input type="checkbox"/>		
22. DOCUMENT NUMBER		23. DATE OF ISSUE		
24. COUNTRY OF ISSUE	25. CITY OF ISSUE	26. DATE OF EXPIRY		
27. LENGTH OF STAY (IN DAYS)	28. DATE OF ENTRY	29. DATE OF DEPARTURE		
30. WHERE DO YOU PLAN TO STAY? ADDRESS:				
31. CONTACT NAME:		32. TELEPHONE NO.:		
33. HAVE YOU BEEN TO ETHIOPIA BEFORE? YES <input type="checkbox"/> NO <input type="checkbox"/>		34. IF YES, HOW LONG DID YOU STAY? FROM: TO:		
35. IF YES, WHERE DID YOU STAY? ADDRESS:				
36. CONTACT NAME:		37. TELEPHONE NO.:		
38. WHAT WAS THE PURPOSE OF THE VISIT? TOURIST <input type="checkbox"/> BUSINESS <input type="checkbox"/> TRANSIT <input type="checkbox"/> DIPLOMATIC <input type="checkbox"/> OFFICIAL <input type="checkbox"/> OTHER <input type="checkbox"/>				
EMPLOYER OR SCHOOL INFORMATION				
39. EMPLOYER OR SCHOOL NAME		40. EMPLOYER OR SCHOOL TEL.		
41. EMPLOYER OR SCHOOL ADDRESS				
42. CHILDREN / DEPENDENTS ON THE SAME PASSPORT				
SURNAME	GIVEN NAMES	SEX	DATE OF BIRTH (DD/MM/YY)	PLACE OF BIRTH

**DO NOT WRITE IN THIS SPACE FOR OFFICIAL USE ONLY**

VISA NUMBER

ISSUE DATE

VALID UNTIL

GRATIS  
YES  NO

FEE PAID

RECEIPT NO.

**PHOTOGRAPH**

*Attach one photograph with your name written in CAPITALS on the back.*

I CERTIFY THAT THE ABOVE INFORMATION IS CORRECT AND TRUE TO THE BEST OF MY KNOWLEDGE AND BELIEF.

APPLICANTS SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

If a travel agency or another person on your behalf has prepared this application, they should indicate the name and address of the agency or person with the appropriate signature of the individual preparing the form.

SIGNATURE OF PERSON PREPARING FORM: \_\_\_\_\_ DATE: \_\_\_\_\_

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CONSULAR OFFICE  
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YES  NO

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SIGNATURE OF PERSON PREPARING FORM: \_\_\_\_\_ DATE: \_\_\_\_\_